

## College of Agriculture and Life Sciences Early Advisor Award

Purpose: To recognize faculty and staff members for advising.

Eligibility: ISU faculty or staff who have a minimum of two years and not more than five years of work in academic advising undergraduate students at Iowa State University at the time of the nomination deadline.

Nature of the awards: \$500 one-time stipend

Number of awards: one

Criteria: Documented evidence, including student evaluations, of outstanding advising.

### GUIDELINES FOR SUBMITTING NOMINATIONS FOR COLLEGE OF AGRICULTURE AND LIFE SCIENCES ADVISING AWARDS

1. **Nomination Statement:** (3 pages maximum) Discuss why the nominee is deserving of the award. Indicate the range of advising done and describe other activities related to advising duties.
2. **Vita:** (4 pages maximum) A current vita covering background and accomplishments as an adviser.
3. **Statement by the Nominee:** (2 pages) Include a statement of advising philosophy by the nominee.
4. **Letters:** (6 letters maximum) This section should be prefaced with a list of the names and positions of the letter writers and an indication of their relevance to the nomination. Letters should come from current and former advisees, as well as colleagues.
5. **Student Evaluation Data:** Student evaluation information should be displayed in summary form.

**Applications are to be submitted electronically via**  
<http://www.ag.iastate.edu/agcoll/collawards.php>  
**to the College of Agriculture and Life Sciences Awards Committee, 130 Curtiss Hall,**  
**by the third Tuesday in November.**

Nominations are to be coordinated with the department awards committee.

Updated Nov. 2010

## College of Agriculture and Life Sciences Outstanding Advisor Award

Purpose: To recognize faculty and staff members for outstanding advising.

Eligibility: Faculty and P&S staff with a minimum of five years of service at ISU at the time of the nomination deadline during which at least a portion of one's responsibilities involved advising undergraduate students.

Nature of the awards: \$500 one-time stipend

Number of awards: one

Criteria: Documented evidence, including student evaluations, of outstanding advising.

### GUIDELINES FOR SUBMITTING NOMINATIONS FOR COLLEGE OF AGRICULTURE AND LIFE SCIENCES ADVISING AWARDS

5. **Nomination Statement:** (3 pages maximum) Discuss why the nominee is deserving of the award. Indicate the range of advising done and describe other activities related to advising duties.
6. **Vita:** (4 pages maximum) A current vita covering background and accomplishments as an adviser.
7. **Statement by the Nominee:** (2 pages) Include a statement of advising philosophy by the nominee.
8. **Letters:** (6 letters maximum) This section should be prefaced with a list of the names and positions of the letter writers and an indication of their relevance to the nomination. Letters should come from current and former advisees, as well as colleagues.
5. **Student Evaluation Data:** Student evaluation information should be displayed in summary form.

Applications are to be submitted electronically via  
<http://www.ag.iastate.edu/agcoll/collawards.php>  
to the College of Agriculture and Life Sciences Awards Committee, 130 Curtiss Hall,  
by the third Tuesday in November.  
Nominations are to be coordinated with the department awards committee.

Updated Nov. 2010



## College of Agriculture and Life Sciences Distance Education Teaching Award

Purpose: To recognize faculty and staff members who have demonstrated outstanding distance education teaching performance in their professional careers.

Eligibility: Faculty and staff with a minimum of two years teaching distance education courses for College of Agriculture and Life Sciences, ISU.

Nature of the award: \$500 one-time stipend.

Number of awards: One

Criteria: Evidence of outstanding performance as a teacher, as documented by students and peers.

### **GUIDELINES FOR SUBMITTING NOMINATIONS FOR COLLEGE OF AGRICULTURE AND LIFE SCIENCES TEACHING AWARDS**

The following guidelines are derived from experience in reviewing nominations in previous years, and are intended to help departments make their nominations as strong as possible.

- 1. Nomination Statement:** (2 pages maximum) Discuss why the nominee is deserving of the award. Indicate the range of distance education teaching responsibilities that the nominee has performed, the innovative or unique approaches used by the nominee to facilitate student learning, and provide specific evidence of meritorious performance by the nominee.
- 2. Vita:** (4 pages maximum) An abbreviated vita that is current and includes information related to the distance education teaching award.
- 3. Statement by the Nominee:** (2 pages) Include a statement of distance education teaching philosophy prepared by the nominee
- 4. Letters:** (6 letters maximum) This section should be prefaced with a list of the names and positions of the letter writers and an indication of their relevance to the nomination. Letters should come from current and former students, as well as colleagues. When possible, comments from colleagues should reflect distance education teaching experiences, observations, or other first hand knowledge of the distance education teaching performance.
- 5. Student Evaluation Data:** Student distance education evaluation information should be **displayed in summary form**, including an appropriate range of courses or offerings and reflecting especially the most recent years. Student distance education evaluations should be displayed in the context of college or department norms with a clear explanation of the characteristics being evaluated and the rating scale being used.
- 6. Optional Appendix:** Any additional documentation showing significant distance education pedagogical innovation or scholarship, or classroom performance can be included as an appendix. (10 pages maximum)

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Nominations are to be coordinated with the department awards committee.

## ***College of Agriculture and Life Sciences***

### **FACULTY AWARD FOR DIVERSITY ENHANCEMENT**

- PURPOSE** To recognize outstanding performance of College of Agriculture and Life Sciences faculty in enhancing diversity in departmental, college and university programs at Iowa State University.
- RECOGNITION** The award winner (individual or team) will receive a cash prize of \$1,000 and a plaque. Announcement of the award recipient will be made at the College of Agriculture and Life Sciences Convocation and presented by a student officer from MANRRS (National Society of Minorities in Agriculture, Natural Resources, and Related Sciences).
- ELIGIBILITY** Must be a faculty member or a team of faculty members in the College of Agriculture and Life Sciences at Iowa State University.
- CRITERIA** Nominations will be evaluated on the basis of excellence in meeting the goals in the university and college strategic plans to enhance diversity.
- Diversity refers to under-represented groups in our society or in aspects of our society. This includes diversity with respect to race, gender, ethnicity, religion, or nationality. Diversity enhancement activities include but are not limited to efforts to integrate and promote diversity-enriching experiences into teaching, research, and outreach activities, the recruitment, training, and retention of individuals from under-represented groups, the building of relationships with minority serving institutions, and outreach targeted to diverse groups in Iowa or the US.
- PROCEDURES**
1. Nomination should be coordinated through the office of the Department Chair.
  2. Supporting documents should include:
    - a. Nomination narrative consisting of no more than three pages summarizing major contributions in enhancing diversity in research, extension, and/or teaching programs.
    - b. Professional resume including description of current position and previous diversity related activities (not to exceed 4 pages).
    - c. No more than six supporting letters from colleagues and/or clients.
- SPONSOR** The \$1,000 cash award and plaque are provided through the College of Agriculture and Life Sciences, and Margo and Sande McNabb.

No additional materials will be considered  
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to the College of Agriculture and Life Sciences Awards Committee, 130 Curtiss Hall,  
by the third Tuesday in November.

Nominations are to be coordinated with the department awards committee.

Updated February 2010

## **College of Agriculture and Life Sciences Early Achievement in Extension Award**

**Purpose:** To recognize faculty or staff members who have demonstrated outstanding accomplishments in extension unusually early in their professional careers.

**Eligibility:** Members of the faculty or professional staff with not more than 6 years experience post Ph.D. (or other appropriate terminal degree) and a minimum of 2 years at ISU at the time of the nomination deadline.

**Nature of the award:** \$500 one-time stipend.

**Number of Awards:** One

**Criteria:** Evidence of outstanding extension performance as documented by clients and peers

### ***Guidelines for Submitting Nominations for Faculty Extension Award***

The following guidelines are intended to help departments make their nominations as strong as possible.

1. Begin with a statement of no more than three pages describing why this person deserves the award for which he or she is being nominated. The purpose of this statement is to persuade those reviewing the nomination that your candidate is deserving of the award. Cite specific examples of relevant behaviors, publications, and recognition whenever possible.
2. Include the nominee's current curriculum vitae (not to exceed four pages).
3. Include statements from the nominee's colleagues who are in a position to comment on his or her extension programs. Two or three letters are sufficient.

No additional materials will be considered

Applications are to be submitted electronically via <http://www.ag.iastate.edu/agcoll/collawards.php>  
to the College of Agriculture and Life Sciences Awards Committee, 130 Curtiss Hall,  
by the third Tuesday in November.

Nominations are to be coordinated with the department awards committee.

Updated Nov. 2010

## **College of Agriculture and Life Sciences Outstanding Achievement in Extension Award**

**Purpose:** To recognize faculty or professional staff who have demonstrated outstanding accomplishments in extension, scholarship over an extended period of time.

**Eligibility:** Members of faculty or professional staff with a minimum of 10 years service at ISU at the time of the nomination deadline. Recipients must be ISU employees at the time of Spring Convocation.

**Nature of the award:** \$500 one-time stipend.

**Number of Awards:** One

**Criteria:** Documented evidence, including client and peer evaluations, of outstanding extension performance over an extended period of time.

### ***Guidelines for Submitting Nominations for Faculty Extension Award***

The following guidelines are intended to help departments make their nominations as strong as possible.

4. Begin with a statement of no more than three pages describing why this person deserves the award for which he or she is being nominated. The purpose of this statement is to persuade those reviewing the nomination that your candidate is deserving of the award. Cite specific examples of relevant behaviors, publications, and recognition whenever possible.
5. Include the nominee's current curriculum vitae (limit to 4 pages).
6. Include statements from the nominee's colleagues who are in a position to comment on his or her extension programs. (4 letters maximum).

No additional materials will be considered.

Applications are to be submitted electronically via <http://www.ag.iastate.edu/agcoll/collawards.php>  
to the College of Agriculture and Life Sciences Awards Committee, 130 Curtiss Hall,  
by the third Tuesday in November.

Nominations are to be coordinated with the department awards committee.

Updated Nov. 2010

Nomination for:

**College of Agriculture and Life Sciences  
George Washington Carver  
Distinguished Service Award**

This award was established in 2005 and is presented annually during Iowa State University's Homecoming Weekend. This citation honors distinguished College of Agriculture and Life Sciences alumni and/or friends who have demonstrated outstanding achievement in writing, teaching, research or leadership in one or more areas included in the College's broad portfolio of programs in agricultural, food, environmental, social and life sciences. Emphasis is placed on prestigious and influential contributions to society; these contributions may or may not be within the state of Iowa. Multiple awards may be given. Selection is made by the Dean of the College of Agriculture and Life Sciences.

Name of Nominee: \_\_\_\_\_  
Address: Home \_\_\_\_\_  
              Business: \_\_\_\_\_  
Position title: \_\_\_\_\_ Daytime phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

Evidences in support of nomination (list major):

- 1.
- 2.
- 3.
- 4.
- 5.

Nominations are kept on file for consideration for three years.

Name of nominator: \_\_\_\_\_ Daytime phone \_\_\_\_\_  
Home address: \_\_\_\_\_ E-mail \_\_\_\_\_  
Business address: \_\_\_\_\_ Business title \_\_\_\_\_  
Date \_\_\_\_\_

**Submit the nominee's CV along with this cover page or a cover letter with similar information electronically via <http://www.ag.iastate.edu/agcoll/collawards.php> to the Dean, College of Agriculture and Life Sciences, 138 Curtiss Hall, Iowa State University, Ames, IA 50011 by the third Tuesday in November. Questions call 515-294-2518.**

No additional materials are needed.

Updated February 2010

**College of Agriculture and Life Sciences**  
**Outstanding Achievement in International Agriculture Award**

<b>PURPOSE</b>	To recognize outstanding performance of College of Agriculture and Life Sciences faculty in promoting the globalization of research, extension, and teaching programs.
<b>ELIGIBILITY</b>	Must be a faculty member or a team of faculty members in the College of Agriculture and Life Sciences at Iowa State University engaged in the promotion and integration of international perspectives in research, extension, and/or teaching.
<b>NUMBER OF AWARDS</b>	One
<b>NATURE OF THE AWARD</b>	\$500 one-time stipend
<b>CRITERIA</b>	Documented evidence of outstanding achievement in international agriculture including one or more of the following: <ul style="list-style-type: none"><li>• Extent to which the candidate has utilized his/her experience to globalize teaching, research and extension programs at Iowa State University.</li><li>• Extent to which the candidate has demonstrated excellence in the areas of teaching, research, and/or service while engaged in international work.</li><li>• Extent to which the candidate has fostered the transfer of benefits from international activities to Iowa agriculture and rural development.</li><li>• Extent to which the national and international reputation of Iowa State University has been enhanced by the activity of the candidate.</li></ul>

**Guidelines for Submitting Nominations**

The following guidelines are intended to help departments make their nominations as strong as possible.

1. Begin with a statement of no more than three pages describing why this person deserves the award for which he or she is being nominated. The purpose of this statement is to persuade those reviewing the nomination that your candidate is deserving of the award. Cite specific examples of relevant behaviors, publications, and recognition whenever possible.
2. Include the nominee's current curriculum vitae (limit to 4 pages).
3. Include statements from the nominee's colleagues who are in a position to comment on his or her international activities (4 letters maximum).

No additional materials will be considered

Applications are to be submitted electronically via <http://www.ag.iastate.edu/agcoll/collawards.php>  
to the College of Agriculture and Life Sciences Awards Committee, 130 Curtiss Hall,  
by the third Tuesday in November.

Nominations are to be coordinated with the department awards committee.

Updated February 2010

**College of Agriculture and Life Sciences**  
**Dean Lee R. Kolmer Award for Excellence in Applied Research**

Purpose: To recognize College of Agriculture and Life Sciences faculty or P&S staff members who have made significant contributions to improving the welfare of people of Iowa through their applied research.

Eligibility: ISU faculty or staff. Recipient must be an ISU employee at the time of the Fall College Awards Convocation.

Nature of the awards: Cash stipend

Number of awards: To be determined

Criteria: Documented evidence of outstanding national/international recognition for contributions in research, as well as evidence that the research activity has involved undergraduate and/or graduate students.

**GUIDELINES FOR SUBMITTING NOMINATIONS FOR COLLEGE OF AGRICULTURE AND LIFE SCIENCES AWARD**

**Narrative Statement:** (3 pages maximum) Discuss why the nominee is deserving of the award. The purpose of this statement is to persuade those reviewing the nomination that your candidate is deserving of the award. Cite specific examples of relevant behaviors, publications, and recognition whenever possible.

**Vita:** (10 pages maximum) A current vita covering background and accomplishments.

**Statement from colleagues:** (2 to 3 statements) Include a statement from the nominee's colleagues who are in a position to comment on his or her applied research.

**Letters:** You may include letters from external partners who have worked with the faculty or P&S staff nominee.

Applications are to be submitted electronically via  
<http://www.ag.iastate.edu/agcoll/collawards.php>  
to the Dean, College of Agriculture and Life Sciences,  
by the third Tuesday in November. Questions call 515-294-2518.

Updated July 2010

## College of Agriculture and Life Sciences Learning Community Coordinator Award

**Purpose:** To recognize faculty and staff members for outstanding coordination of a learning community in the College of Agriculture and Life Sciences.

**Eligibility:** Faculty and P&S staff with a minimum of three years of service at ISU during which they were involved in coordination of an undergraduate student learning community.

**Nature of the awards:** \$500 one-time stipend

**Number of awards:** one

**Criteria:** Documented evidence, including feedback from student participants and mentors, of outstanding coordination of the learning community.

GUIDELINES FOR SUBMITTING NOMINATIONS;

**Nomination Statement:** (2 pages maximum) Discuss why the nominee is deserving of the award. Indicate the range of coordination done and describe other activities related to their coordination duties.

**Vita:** (4 pages maximum) A current vita covering background and accomplishments as a coordinator.

**Statement by the Nominee:** (2 pages) A philosophy statement related to student success using learning communities by the nominee.

**Letters:** (6 letters maximum) This section should be prefaced with a list of the names and positions of the letter writers and an indication of their relevance to the nomination. Letters should come from current and former learning community student, mentors, as well as colleagues.

**Student Feedback Data:** Student feedback information should be displayed in summary form.

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Nominations are to be coordinated with the department awards committee.

Updated February 2010

## College of Agriculture and Life Sciences Learning Community Coordinator Award

**Purpose:** To recognize faculty and staff members for outstanding coordination of a learning community in the College of Agriculture and Life Sciences.

**Eligibility:** Faculty and P&S staff with a minimum of three years of service at ISU during which they were involved in coordination of an undergraduate student learning community.

**Nature of the awards:** \$500 one-time stipend

**Number of awards:** one

**Criteria:** Documented evidence, including feedback from student participants and mentors, of outstanding coordination of the learning community.

GUIDELINES FOR SUBMITTING NOMINATIONS;

**Nomination Statement:** (2 pages maximum) Discuss why the nominee is deserving of the award. Indicate the range of coordination done and describe other activities related to their coordination duties.

**Vita:** (4 pages maximum) A current vita covering background and accomplishments as a coordinator.

**Statement by the Nominee:** (2 pages) A philosophy statement related to student success using learning communities by the nominee.

**Letters:** (6 letters maximum) This section should be prefaced with a list of the names and positions of the letter writers and an indication of their relevance to the nomination. Letters should come from current and former learning community student, mentors, as well as colleagues.

**Student Feedback Data:** Student feedback information should be displayed in summary form.

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Nominations are to be coordinated with the department awards committee.

Updated January 2011

Nomination Form

College of Agriculture and Life Sciences  
**Merit Award for Achievement and Service**

**Purpose:** To recognize the total effort by an individual employee in merit classification.

**Eligibility:** Full-time employees in the College of Agriculture and Life Sciences; minimum of three years service to the College (as of April 1 of the year being nominated); not required to be officed on-campus; and must be nominated by a current faculty member of the College (A,B, adjunct or collaborator status).

Name of individual nominated and position title: \_\_\_\_\_

Date nominee began employment in the College of Agriculture and Life Sciences: \_\_\_\_\_

Name and telephone number of person submitting nomination: \_\_\_\_\_  
\_\_\_\_\_

The nominee will be evaluated using the following demonstrated criteria

- Efforts that are timely and relevant to current priorities.
- Reliability and dependability in carrying out responsibilities.
- Efforts that are innovative and creative in fulfilling assigned responsibilities.
- Efforts that resulted in major contribution(s) (no more than two) that exemplify a contribution to his/her section/unit or the program.
- Effort made for continual personal and professional development.
- Efforts that exemplify high standards of public service.

Nomination descriptions are limited to two pages. Please do not reduce print size (less than elite type - 12 characters/inch) to accommodate additional information. Please use the above criteria as headings for your narrative. Three letters of support may be included. Additional materials submitted to support the nomination will not be considered.

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Updated February 2010

Nomination Form

College of Agriculture and Life Sciences  
**Professional and Scientific  
EXCELLENCE Award**  
(non-research)

**Purpose:** To recognize excellent achievement and service in the Professional and Scientific classification, providing administrative, educational, service, and extension/outreach functions.

**Eligibility:** Full-time P&S employees in the College of Agriculture and Life Sciences; minimum of 5 years service to the College (as of April 1 of the year being nominated); not required to be officed on-campus; and must be nominated by a current faculty member of the College (A,B, adjunct or collaborator status). Recipients must be ISU employees at the time of spring convocation. Up to two awards may be awards each year.

Name of individual nominated and position title: \_\_\_\_\_

Date nominee began employment in the College of Agriculture and Life Sciences: \_\_\_\_\_

Name and telephone number of person submitting nomination: \_\_\_\_\_  
\_\_\_\_\_

The nominee will be evaluated using the following demonstrated criteria:

- Outstanding performance.
- Efforts that are timely and relevant to current priorities.
- Efforts that are innovative and creative in fulfilling assigned responsibilities.
- Efforts that resulted in major contribution(s) (no more than two) that exemplify a contribution to his/her section/unit or the program.
- Efforts made for continual personal and professional development.
- Efforts that exemplify high standards of public service.

Nomination descriptions are limited to two pages. Please do not reduce print size (less than elite type - 12 characters/inch) to accommodate additional information. Please use the above criteria as headings for your narrative. Three letters of support may be included. Additional materials submitted to support the nomination will **not** be considered.

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Updated February 2010

Nomination Form

College of Agriculture and Life Sciences  
**Professional and Scientific**  
**OUTSTANDING NEW PROFESSIONAL**  
**Award**

**Purpose:** To recognize outstanding new professionals in the Professional and Scientific classification.

**Eligibility:** Full-time P&S employees in the College of Agriculture and Life Sciences who have been in the P&S system for 5 years or fewer at the time of the nomination deadline; not required to be officed on-campus; and must be nominated by a current faculty member of the College (A,B, adjunct or collaborator status). Recipients must be ISU employees at the time of spring convocation.

Name of individual nominated and position title: \_\_\_\_\_  
\_\_\_\_\_

Date nominee began employment in the College of Agriculture and Life Sciences: \_\_\_\_\_

Name and telephone number of person submitting nomination: \_\_\_\_\_  
\_\_\_\_\_

The nominee will be evaluated using the following demonstrated criteria:

- Outstanding performance
- Has demonstrated innovative, creative or original ways in accomplishing job responsibilities
- Has made an effort toward continual personal and professional development
- Has exhibited service to the College of Agriculture and Life Sciences and/or community
- Fosters a spirit of cooperation and has strong interpersonal relationships with fellow employees
- Exhibits potential for future contributions to ISU and/or community

Nomination descriptions are limited to two pages. Please do not reduce print size (less than elite type - 12 characters/inch) to accommodate additional information. Please use the above criteria as headings for your narrative. Three letters of support may be included. Additional materials submitted to support the nomination will **not** be considered.

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Updated February 2010

Nomination Form

College of Agriculture and Life Sciences  
**Professional and Scientific RESEARCH Award**

**Purpose:** To recognize Professional and Scientific staff members for excellence in research.

**Eligibility:** Full-time P&S employees in the College of Agriculture and Life Sciences who have conducted research at ISU in the College of Agriculture and Life Sciences for a minimum of 5 years (as of April 1 of the year being nominated); not required to be officed on-campus; and must be nominated by a current faculty member of the College (A,B, adjunct or collaborator status). Recipients must be ISU employees at the time of spring convocation.

Name of individual nominated and position title: \_\_\_\_\_  
\_\_\_\_\_

Date nominee began employment in the College of Agriculture and Life Sciences: \_\_\_\_\_

Name and telephone number of person submitting nomination: \_\_\_\_\_  
\_\_\_\_\_

The nominee will be evaluated using the following demonstrated criteria:

- Documented evidence of notable independent research accomplishments as evaluated by supervisors and/or experts in the nominee's field.
- Evidence of the impact of the contributions on the nominee's discipline.
- Evidence of external grants and external recognition independent of that of any mentor or supervisor.
- The candidates will be judged by the body of their work while P&S employees at ISU.

Nomination descriptions are limited to two pages. Please do not reduce print size (less than elite type - 12 characters/inch) to accommodate additional information. Please use the above criteria as headings for your narrative. Three letters of support may be included. Additional materials submitted to support the nomination will **not** be considered.

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to the College of Agriculture and Life Sciences Awards Committee, 130 Curtiss Hall,  
by the third Tuesday in November.

Nominations are to be coordinated with the department awards committee.

Updated February 2010